



www.nacdrao.com

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NATIONAL ASSOCIATION OF COLLEGE DEANS, REGISTRARS AND ADMISSIONS OFFICERS

Benedict College
Admissions and Student Marketing
1600 Harden Street
Columbia, SC 29203

2016-2017 Institutional Dues Invoice and Directory Update

Dear President/Provost:

The National Association of College Deans, Registrars, and Admissions Officers, Inc. founded in 1925 as the National Association of College Deans and Registrars has existed for more than 90 years. Dean T.E. McKinney of North Carolina Agricultural and Technical College in Greensboro, North Carolina convened a few college administrators from HBCU's for the purpose of discussing the idea of organizing a professional organization for HBCUs. NACDRAO provides a platform and forum on data assessment for Deans, Admissions/Recruitment Directors, Registrars and Financial Aid/Student Financial Service Directors to discuss mutual solutions to issues affecting HBCUs and implementing best practices on improving the quality of education for students at member institutions.

Total Enrollment	Minimum Fee
Under 1,000	\$175
1,001-2,000	\$200
2,001-3,000	\$250
Over 3,001	\$300

MAIL A CHECK FOR DUES BY OCTOBER 31, 2016

We will remain a viable association with your support! NACDRAO's annual membership fees are in accordance with your fall enrollment (see chart above). The annual conference will be held at Tennessee State University in Nashville, TN - March 20-24, 2017 with the theme of "HBCUs Do Matter: Assessing Recruitment, Admissions, Financial Aid and Academic Data for Student Success" and a high school counselor's forum on "Pipelines to HBCUs" and College Fair. Individual registration fee for the Conference is \$150.00 and \$50 for the College Fair, Wednesday, March 22, 2017.

Membership, conference registration and college fees should be made payable and mailed to NACDRAO (see address below). **Please provide the information requested below.** Fax completed form to 803-764-3914 or scan and email to Phyllis.thompson@benedict.edu by October 31, 2016. Thank you for your continued support!

NACDRAO
Phyllis L. Thompson, Executive Secretary
Benedict College
Assistant VP for Admissions and Student Marketing
1600 Harden Street
Columbia, SC 29204

TITLE NAME PHONE # (Faculty/Staff Below) EMAIL (Faculty/Staff Below)

President/Chancellor (Dr., Mr. or Mrs.)

Dean (s) of Schools

VP for Enrollment Management or Student Affairs

Director of Recruitment and/or Admissions

Registrar/Director of Records

Director of Financial Aid and Student Financial Services

Others (CATEGORY NOT FOR COLLEGES)
Annual Associate Membership Dues (individual) \$ 60.00
Annual Membership Dues (Agency/Organizations) \$ 200.00

EMPLOYER IDENTIFICATION NUMBER: 47-3359403 - (501 (c) (3) Association

Checks should be made payable to National Association of College Deans, Registrars and Admissions Officers and mailed to Executive Secretary. No receipt returned unless requested; your cancelled check will serve as the receipt. There will be a \$50.00 return check fee (insufficient funds). Registration and membership fees are non-refundable.