

NATIONAL ASSOCIATION OF COLLEGE DEANS, REGISTRARS, AND ADMISSIONS OFFICERS

November 20, 2024

Dear Sir/Madam:

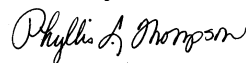
We know that you have had a very busy year. The National Association of College Deans, Registrars, and Admissions Officers (NACDRAO) will hold the Spring College and Career Fair on Friday, March 14, 2025. See attached flyer.

The HBCU College and Career Fair is for your **juniors and seniors** who are looking for directions on applying to college or jobs. College Counselors and Human Resource Managers will be onsite (admissions/scholarships, jobs opportunities, internships, and summer jobs). Please complete and return the bottom portion of this letter to let us know the number of students you are planning to bring.

Each student participating in the College and Career Fair must complete an online registration through Eventbrite (**please do not register the counselor**), dress in business attire, **bring at least 20 resumes and transcripts**. This event (HBCU College and Career Fair) is to help guide your students in furthering their education and/or career opportunities.

Please feel free to contact Phyllis L. Thompson, Executive Director at nacdrao.org@gmail.com or plthompson1952@gmail.com or (803) 736-4668 for additional information. Thank you for your support.

Sincerely,



Phyllis L. Thompson
Executive Director - NACDRAO
President of Operations of the LMN Scholarship Foundation
HBCU College and Career Planner

Registration Information:

Counselor/Career Specialist Name: _____
High School Name: _____
Email Address: _____ Contact Number _____
Total Students Attending _____ # of Juniors _____ # of Seniors _____
_____ We will not participate

501 (c) (3)



www.nacdrao.org

Executive Committee
Jerome Goodwin, Ed.D.
President
NCCU, University Registrar
jgoodwin@nccu.edu

Antonio Boyle, ABD
VP for Strategic EM
Delaware State University
Executive Vice President
aboyle@desu.edu

Argyle J. Smallwood, Ed.D.
NCCU, Business Office
Treasurer
ajcollins@nccu.edu

Phyllis L. Thompson, MS
Executive Director
Enrollment Management
Consultant
plthompson1952@gmail.com
nacdrao.org@gmail.com

Arnella Hayes-Carter, MS
Director of Admissions &
Recruitment
Shorter College
Past President
Sponsorship Director
Hayes_arnella@yahoo.com

Mary Gooch, Retired
Member-at-Large
New Member Orientation
me_gooch@hotmail.com

Nicole Jackson, MIT
IT and Technology
Associate Registrar
Njackson@ncat.edu

Ruth Woods, Retired
Member-at-Large
Special Project
RWWoods@pike.k12.in.us

Henderson
Member-at-Large
Parliamentarian
Rhendy1906@sbcglobal.net